



ORIENT GREEN POWER COMPANY LIMITED  
Registered Office: 4th Floor, Sigappi Achi Building,  
18/3 Rukmini Lakshmi pathi Road, Egmore, Chennai-600008  
Corporate Identity Number: L40108TN2006PLC061665  
Ph: 044-49015678, Website: www.orientgreenpower.com

## POSTAL BALLOT FORM

(To be returned to the Scrutinizer appointed by the Company)

1. Name and registered address of the sole/ first named shareholder :
2. Name(s) of joint shareholder(s), if any :
3. DP ID /Client ID No.# or Registered Folio No. [# applicable to those holding shares in demat form] :
4. No. of shares held :
5. I / We vote in respect of the Resolution to be passed through postal ballot by putting my / our assent or dissent to the said resolution, by placing tick (✓) mark at the appropriate box below:

Sr. No.	Description	Number of Shares	I/We assent to the Resolution (Vote in favor)	I/We dissent to the Resolution (Vote against)
1.	To approve the Reappointment of Mr. Venkatachalam Sessa Ayyar, as the Managing Director of the Company for further period of 3 years from 23.09.2019 till 22.09.2022			

Place :

Date :

\_\_\_\_\_  
Signature of the Shareholder

Electronic Voting Sequence Number (200224002)

\*Default PAN / Sequence No.

**Note: Please read the instructions carefully printed overleaf.**

## INSTRUCTIONS

1. A member desiring to exercise vote by Postal Ballot should complete the Postal Ballot Form in all respects and send it to the Scrutinizer in the attached self-addressed postage pre-paid envelope which shall be properly sealed with adhesive or adhesive tape. The members residing outside India should stamp the envelope appropriately. The envelope containing Postal Ballot Form, if sent by courier or by Registered Post at the expense of the member will also be accepted. The Postal Ballot Form may also be deposited personally at the address provided on the attached envelope.
2. The self-addressed postage pre-paid envelope is addressed to the Scrutinizer at the Office of the RTA.
3. The voting period commences on Sunday, the March 01, 2020 and ends on Monday the March 30, 2020. The Postal Ballot Form duly completed and signed (as per specimen signature registered with the Company) should be sent to the Scrutinizer appointed by the Company at the office of the RTA on or before the close of the working hours i.e. by the March 30, 2020.
4. Postal Ballot(s) received after March 30, 2020 will be treated as if the reply from the member has not been received and the same will not be considered.
5. In case shares are jointly held, this Form should be completed and signed by the first named member and in his/her absence, by the next named member.
6. In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/Authority Letter together with attested specimen signature(s) of the authorized signatory/ies, giving requisite authority to the person voting on the Postal Ballot Form.
7. The voting rights shall be reckoned on the paid up value of Equity Shares registered in the name of Shareholders as on February 21, 2020.
8. Members are requested not to send any paper (other than the resolution/authority letter/copy of nomination/power of attorney as mentioned in instruction No. 6 above) along with the Postal Ballot Form in the enclosed business reply self-addressed postage pre-paid envelope as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelopes would be destroyed by the Scrutinizer.
9. A tick (✓) mark should be placed in the relevant box signifying assent / dissent for the resolution, as the case may be, before mailing the Postal Ballot Form. Postal Ballot Form bearing tick ( a ) mark in both the columns will render the same invalid.
10. A member, including the member who has opted to receive the documents electronically may seek duplicate Postal Ballot Form from the registered office of the Company. However, the duly filled in and signed duplicate Postal Ballot Form should reach the Scrutinizer not later than the time and date specified at instruction No.3.
11. The vote in this Postal Ballot cannot be exercised through proxy.
12. There will be only one Postal Ballot Form for every Folio/ Client ID.
13. Incomplete, unsigned, improperly or incorrectly tick marked Postal Ballot Form will be rejected.
14. The Scrutinizer's decision on the validity or otherwise of the Postal Ballot will be final.
15. A member can opt only one mode for voting i.e. either by Physical Ballot or e-voting. In case you are opting for e-voting, then do not vote by Physical Ballot and vice versa. However, in case member(s) cast their vote both by Physical Ballot and e-voting, then the voting done by e-voting will prevail and voting done by physical ballot shall be considered as invalid.